

IDAHO BOARD OF ARCHITECTURAL EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 8/9/2019

BOARD MEMBERS PRESENT: Jay W Cone - Chair
Garth J Jensen
Rann W Haight
Allison McClintick
Daniel K Mullin
Peter Rockwell

BUREAU STAFF: Kelley Packer, Bureau Chief
Julie Eavenson, Administrative Support Manager
Rob McQuade, Legal Counsel
Deborah Sexton, Board Specialist
Marcie Rightnowar, Appeals Hearing Technician
Eric Nelson, Prosecuting Attorney

The meeting was called to order at 8:30 AM MDT by Jay W Cone.

APPROVAL OF MINUTES

Mr. Jensen made a motion to approve the minutes of 5/7/2019 and 5/31/2019. It was seconded by Ms. McClintick. Motion carried.

DISCIPLINE

Mr. Nelson presented a Stipulation and Consent Order in case number ARC-2019-4. Mr. Mullin made a motion to approve the Consent Order and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Jensen. Motion carried.

INVESTIGATIVE REPORT

Ms. Rightnowar gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Rockwell made a motion to approve the Bureau's recommendation and authorize closure in case number(s) I-ARC-2019-11 and I-ARC-2019-12 with a warning letter. It was seconded by Mr. Jensen. Motion carried.

FINANCIAL REPORT

Ms. Eavenson gave the financial report, which indicated that the Board had a cash balance of \$331,907.25 as of 6/30/2019.

BOARD CONTRACT

Mr. McQuade reviewed the Board contract with members of the Board. Mr. Haight made a motion to accept the 2020 contract and authorize the Board chair to sign. It was seconded by Mr. Mullin. Motion carried.

PROPOSED LAWS AND RULES

The Board discussed whether education from a non-accredited university could count for a portion of the eight years required for licensure. Mr. Rockwell made a motion for Mr. Jensen and Mr. Mullin to form a subcommittee to research this subject for discussion at a future meeting. It was seconded by Ms. McClintick. Motion carried.

Mr. McQuade reviewed the pending rules with members of the Board. Mr. Jensen made a motion to approve the fee table. It was seconded by Ms. McClintick. Mr. Jensen amended his motion to include approving all the pending rules. It was seconded by Ms. McClintick. Motion carried.

Board Appointments

Ms. Packer covered the Board member appointment process and the need to submit a new application if a person is seeking reappointment. The Board discussed the possibility of eliminating or extending term limits for Board members. This would require a law change and the Board will follow up at a future meeting.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

NEW BUSINESS

National Council of Architectural Registration Boards (NCARB)

Mr. Cone gave an update from the NCARB meeting which included the following items:

- Certified continuing education program
- Online application process
- Legislative Liaison to the Board
- Extending term limits for Board members

APPLICATION FORMS

The Board reviewed the application for examination. Mr. Rockwell made a motion for the Bureau staff to amend the examination application as directed by the Board. It was seconded by Mr. Mullin. Motion carried.

Mr. Mullin made a motion not to make any changes to question # 9 of the exam application and post the application to the web once the changes from the above motion have been made. It was seconded by Mr. Rockwell. Ms. McClintick voted nay. Motion carried.

The Board discussed the Americans with Disabilities Act (ADA) applications. Mr. Rockwell made a motion to allow the Board chair to review and approve ADA accommodations. It was seconded by Mr. Jensen. Motion carried.

CORRESPONDENCE

The Board reviewed correspondence from a "Boise Citizen" regarding the presenting of a design to another person, company, government, or organization whether or not the person is a licensed architect. No further action was taken.

NCARB

Mr. Rockwell made a motion to approve the annual NCARB dues. It was seconded by Mr. Jensen. Motion carried.

APPLICATION FORMS

The Board reviewed the application for a temporary permit. Mr. Rockwell made a motion for Bureau staff to make the changes as directed by the Board and post the application to the web. It was seconded by Mr. Jensen. Ms. McClintick and Mr. Mullin voted nay. Motion carried.

The Board reviewed proposed legislation for the Idaho Board of Professional Engineers and Land Surveyors. No further action was taken.

EXECUTIVE SESSION

Ms. McClintick made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Mullin. The vote was: Mr. Rockwell, aye; Mr. Cone, aye; Mr. Jensen, aye; Mr. Mullin, aye; Ms. McClintick, aye; and Mr. Haight, aye. Motion carried.

Mr. Haight was excused from the meeting.

Mr. Rockwell made a motion to come out of executive session. It was seconded by Mr. Jensen. Motion carried.

APPLICATIONS

Mr. Rockwell made a motion to approve the following for licensure:

FRITZE RODNEY J	AR-986644
OSBORN MARK ROBERT	AR-986648
HAGEN ERIK ROLF	AR-986621
LAFRENIERE JOSHUA PATRICK	AR-986630

It was seconded by Ms. McClintick. Motion carried.

Mr. Rockwell made a motion to approve the following for examination:

901168561
901168598
901169165

It was seconded by Mr. Mullin. Motion carried.

NEXT MEETING was scheduled for November 8, 2019 at 8:30 AM MST.

ADJOURNMENT

Ms. McClintick made a motion to adjourn the meeting at 1:28 PM MDT. It was seconded by Mr. Jensen. Motion carried.

Jay W Cone, Chair

Garth J Jensen

Rann W Haight

Allison McClintick

Daniel K Mullin

Peter Rockwell

Kelley Packer, Bureau Chief